



## VACANCY

### Teacher

CHRISTEL HOUSE JAMAICA is a school in the Christel House International global network. Opened in 2020, Christel House Jamaica currently serves 477 Kindergarten through 7<sup>th</sup>-grade students. The school will grow by adding a grade each year.

WHAT YOU WILL DO: **Christel House Jamaica** seeks a **Teacher** to provide high-quality instruction, support, and leadership aimed at achieving excellent outcomes for students in the **Upper Primary School**. The successful candidate will demonstrate strong knowledge of the **Primary School Curriculum** and will play a key role in fostering a schoolwide culture of **critical and creative thinking**.

#### REQUIRED SKILLS AND SPECIALIZED TECHNIQUES

- Ability to effectively communicate with children and parents
- Creative thinking
- Microsoft Office Suite efficient
- Excellent analytical, problem-solving, and decision-making skills
- Ability to communicate effectively in oral and written formats at all levels
- Teamwork and collaboration
- Adaptability and flexibility
- Must be considerate, sympathetic, non-judgmental, and can comfort the students.

#### MAIN DUTIES & RESPONSIBILITIES

- Teaching all areas of the primary curriculum
- Taking responsibility for the progress of a class of primary-age pupils
- Organising the classroom and learning resources and creating displays to encourage a positive learning environment.
- Planning, preparing and presenting lessons that cater to the needs of the whole ability range within the class.
- Monitor play time and play area.
- Motivating pupils with enthusiastic, imaginative presentations
- Maintaining student discipline
- Preparing and marking students' work to facilitate positive pupil development.
- Meeting requirements for the assessment and recording of pupils' development.
- Providing feedback to parents on a pupil's progress at PTA and other meetings or when requested.

- Coordinating activities and resources within a specific area of the curriculum and supporting colleagues in the delivery of their specialist areas.
- Positively promote the Christel House model.
- Encourage parent and community involvement and obtain information from parents when requested.
- Collaborate with teachers, specialists, and curriculum consultants for the design and implementation of units and lessons.
- Working with others to plan and coordinate work.
- Use the relevant technology to support and differentiate instructions.
- Keeping up to date with changes and developments in the structure of the curriculum
- Organising and taking part in school events, outings, and activities.
- Participate in extracurricular activities such as social, sporting, clubs, student organisations, etc.
- All other related duties assigned.

MINIMUM QUALIFICATION AND EXPERIENCE:

- BSc. Primary Education, Education, or related certification.
- Diploma in Teaching
- A minimum of one (1) year of related work experience

All applications should be submitted no later than **Friday, October 24, 2025**, by email to [hr@christelhousejamaica.org](mailto:hr@christelhousejamaica.org) to: **Executive Assistant**

Christel House Jamaica  
Dobson Farm, Twickenham Park  
Spanish Town  
St. Catherine