



## VACANCY

### HFLE Teacher

***CHRISTEL HOUSE JAMAICA** is part of a global network of schools serving over 6000 students from under-resourced communities in India, Jamaica, Mexico, South Africa, and the US. Our vision is to create a world where poverty does not limit potential. Our holistic model integrates academics, leadership and character development, health and social services and college and career guidance to help students become self-sufficient, contributing members of society.*

**WHAT YOU WILL DO:** Christel House Jamaica is seeking a passionate, student-centred HFLE Teacher to deliver engaging and developmentally appropriate instruction to students in Grades 4–8. This is a permanent position. The HFLE Teacher is responsible for planning, delivering, and assessing the HFLE curriculum in accordance with established national standards, working collaboratively with school leadership, teachers, and support staff to contribute to a safe, positive, and inclusive school environment that supports the holistic development of every student.

**SALARY RANGE:** JMD \$3,238,341 – 3,976,335 per annum

### QUALIFICATIONS AND EXPERIENCE

#### **Minimum Qualification and Experience:**

- First Degree in Education, Health and Family Life Education (HFLE), Social Studies, Human and Social Biology, Guidance and Counselling, or an equivalent qualification
- Trained Teacher Certification
- At least three (3) years of classroom teaching experience, preferably including delivery of the HFLE curriculum in a Jamaican school
- Diploma in Health and Family Life Education would be an asset

#### **Required Skills and Specialised Techniques**

- Strong knowledge of the national HFLE curriculum and life skills-based teaching methodologies
- Proficiency in Microsoft Office Suite
- Excellent analytical, problem-solving, and decision-making skills
- Ability to communicate effectively in oral and written formats at all levels
- Must be considerate, sympathetic, non-judgmental and able to create a supportive space for students

### MAIN DUTIES & RESPONSIBILITIES

#### **1. Curriculum Delivery and Instruction**



- Plan, prepare and deliver engaging HFLE lessons aligned with the Jamaica MOESYI curriculum
- Use a variety of life skills-based instructional strategies to maximise student engagement and learning outcomes
- Develop and adapt lesson plans, resources, and teaching materials to meet the needs of diverse learners
- Integrate themes of personal development, decision-making, social skills, and wellbeing into instruction
- Create and maintain a positive, safe, and inclusive classroom environment

## **2. Student Assessment and Support**

- Design, administer, and evaluate formative and summative assessments in line with school and national standards
- Monitor student progress and provide timely, constructive feedback to support learning
- Identify students who may need additional support and refer appropriately to school support services
- Maintain accurate and up-to-date student records, attendance, and assessment documentation
- Lead the preparation process for SBAs for all HFLE students

## **3. School Community Collaboration**

- Collaborate with classroom teachers, school counsellors, and support staff to support students' holistic development
- Communicate regularly and effectively with parents and caregivers regarding student progress and wellbeing
- Support the school administration in developing programmes, attend faculty meetings, and participate in parent-teacher discussions
- Promote and uphold the Christel House model, values, and culture throughout all activities

## **4. Communication & Collaboration**

- Build and maintain positive relationships with parents, guardians, colleagues, and stakeholders
- Collaborate effectively with teachers, administrators, and student support teams to improve student outcomes
- Participate actively in staff meetings, professional development sessions, school events, and departmental activities
- Contribute positively to the culture, mission, and continuous improvement of Christel House Jamaica

## **SPECIAL CONDITIONS ASSOCIATED WITH THE JOB**

- May be required to work beyond normal working hours during school events, meetings, and special activities
- Participation in extracurricular, enrichment, and school-related activities may be required



- Participation in professional development and staff training initiatives is required

All applications should be submitted by May 29, 2026 via email to [hr@jamaica.christelhouse.org](mailto:hr@jamaica.christelhouse.org)

**Human Resources Talent and Culture Officer**

Christel House Jamaica

Dobson's Farm,

Twickenham Park,

Spanish Town,

St. Catherine