



VACANCY

Teacher Assistant

***CHRISTEL HOUSE JAMAICA** is part of a global network of schools serving over 6000 students from under-resourced communities in India, Jamaica, Mexico, South Africa, and the US. Our vision is to create a world where poverty does not limit potential. Our holistic model integrates academics, leadership and character development, health and social services and college and career guidance to help students become self-sufficient, contributing members of society.*

WHAT YOU WILL DO: Christel House Jamaica is seeking a dedicated and caring Teacher Assistant to support classroom instruction and help create a positive, engaging learning environment for our students. This is a permanent position. The Teacher Assistant will work alongside the lead teacher to facilitate learning, support student development, and help maintain an organised and nurturing classroom aligned with the Christel House model.

SALARY RANGE: JMD \$1,317,600 – 1,866,759 per annum

QUALIFICATIONS AND EXPERIENCE

Minimum Qualification and Experience:

- Early Childhood Development (NCTVET NVQ-J Level III or its equivalent)
- A minimum of one (1) year of related work experience

Required Skills and Specialised Techniques

- The ability to write a differentiated 5E lesson plan in accordance with the curriculum
- Ability to effectively communicate with children and parents
- Must be patient and able to work with children
- Proficiency in Microsoft Office Suite
- Working knowledge of technology and teaching applications
- Problem analysis and problem-solving skills
- Collaborative skills and adaptability
- Customer service orientation

MAIN DUTIES & RESPONSIBILITIES

Classroom Support & Instruction

- Assist in teaching all areas of the primary curriculum
- Must be able to control, monitor, and teach the class in the teacher's absence
- Assist in preparing and presenting lessons that cater to the needs of the whole ability range within the class
- Motivating pupils with enthusiastic, imaginative presentations

Classroom Environment



- Organising the classroom and learning resources and creating displays to encourage a positive learning environment
- Maintaining student discipline
- Monitoring play time and play area

Assessment & Development

- Taking responsibility for supporting the progress of primary-age pupils
- Preparing and marking work to facilitate positive pupil development
- Meeting requirements for the assessment and recording of pupils' development

SPECIAL CONDITIONS ASSOCIATED WITH THE JOB

- May be required to work beyond normal working hours during school events, meetings, and special activities
- Participation in extracurricular, enrichment, and school-related activities may be required
- Participation in professional development and staff training initiatives is required

All applications should be submitted by May 29, 2026 via email to hr@jamaica.christelhouse.org

Human Resources Talent and Culture Officer

Christel House Jamaica

Dobson's Farm,

Twickenham Park,

Spanish Town,

St. Catherine